



My Steward Application

Name:

Classification:

Mobile:

Personal Email:

Home Address:

Department:

Bargaining Unit:

Immediate Supervisor/Manager:

Number of years as a member:

Last performance evaluation met expectations? Yes No

Do you have previous experience in unions and if so, please explain:

In your own words briefly explain why you would like to be a steward:



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My Steward Commitment

I, _____ pledge to:

- Attend a yearly steward training provided by the Local, Council 36, International, or other agencies approved by the executive board.
- Be knowledgeable about the Memorandum of Understanding (MOU), the work rules, policies, administrative regulations, co-workers in my area, supervisors and managers, issues impacting the workers, etc.
- Serve as a resource for union members through knowledge of the MOU.
- Welcome and orientate any new member into the worksite.
- Maintain the Union Bulletin Board with current union literature.
- Serve as the Member Action Team (MAT) lead for their worksite. This structure shall be used to communicate with employees and encourage their participation.
- Meet informally on a monthly or as-needed basis with the my department's management to resolve workload, health and safety issues, and interpersonal issues between members and management.
- Identify issues that matter to members across work areas or departments and plan for collective action with the Local's president.
- File grievances for members when MOU violations have been identified.
- Represent members through the grievance process.
- Volunteer on at least one of the Local's committees and/or recruit members to join a Local committee.

Signed: _____ **Date:** _____

Notes:

- ◆ *Any steward who does not complete the annual training series shall be deemed as having resigned as a steward.*
- *Unexcused absences of two (2) consecutive general membership meetings within a calendar year shall be deemed as an automatic resignation. Absences may only be excused by the chief steward, vice president, or Local president.*
- *Grievance stewards shall complete grievance training before representing a grievance without the presence of an experienced grievance steward.*
- *A steward's appointment as a steward shall be terminated should there be evidence that such a steward is not fulfilling the duties of a steward.*